

POSTER SESSION CHAIR REPORT

Please return the completed form to the Publication Office
following your session or no later than Friday, June 21, 12:00 noon.

Poster Session ID and Title:

Poster Session Date and Time:

Submitting Session Chair Name(s):

Attendance: Busy at every poster Busy at selected posters* Session not well attended

**Please identify poster below in comments/notes field.*

Poster Presentation Title	Presenter	No-Show	Withdrawn	Notes/Comments
		<input type="checkbox"/>	<input type="checkbox"/>	
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Poster Presenter at Conference: Provide the name of the person who presented.

No-Show: If the author did not display a poster, please indicate this by placing a ✓ in the appropriate box. If a poster was displayed but the author was not present, please indicate that it was a no-show and write a note in the notes/comment field that the author was not present.

Withdrawn: If the author informs you that he/she will not be presenting or you have been informed otherwise, please indicate that the presentation was withdrawn by placing a ✓ in the appropriate box. Please also add any comments/notes you may have, e.g. per author/co-author – xxx (name).

Notes/Comments: Please note here withdrawal notes, if an author arrived late or a switch was made or note any other comments you may want to share with the conference organizers/publication staff.

Poster Session Chair Signature: _____