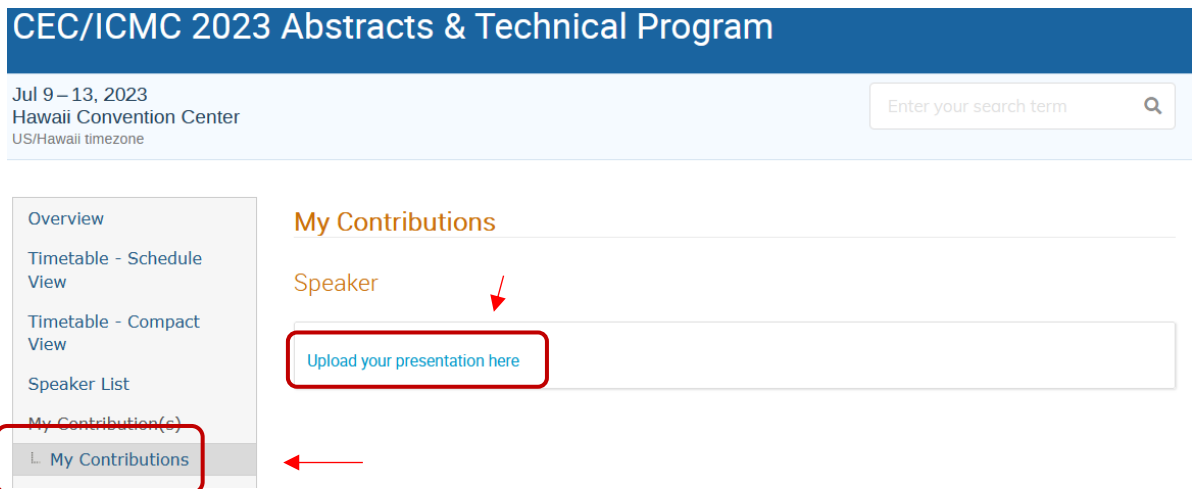# CEC/ICMC 2023 – Presentation Upload Instructions

All presenters are encouraged and requested to electronically upload/post their presentations prior to or during the Conference to the Indico Timetable. Posting your presentation will allow anyone to view and/or download your presentation without funding charge. Note that presentations will be available indefinitely unless they are removed by the author.

Attention presenters of oral presentations: You must submit your electronic copy of your presentation to the staff in the Speaker Ready Room onsite at the conference. Click here for details and hours of operation.

LOGIN to the CEC/ICMC'23 Indico site at: https://indico.cern.ch/event/1168385/.
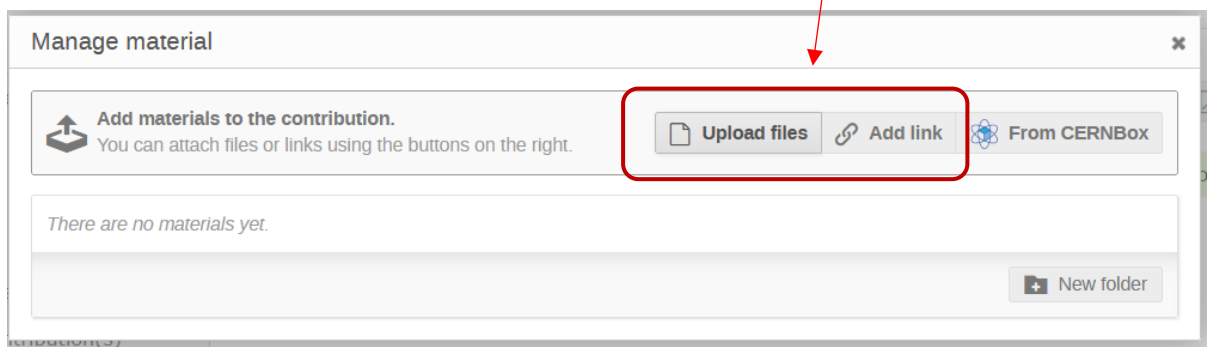

Click on "**My Contribution(s)**" in the left side navigation, select the title of the presentation for which you are uploading your presentation file.

On the next page, to the right of "Presentation materials", click the pencil button.

A small box will pop up to "Manage material", you have the option to **upload a file** from your computer **or link** to your presentation file.

When selecting to upload a file, it can be the source file or PDF file. If uploading a source file, it can be converted to PDF. Please make sure the file is not protected, otherwise, it will not be visible to anyone else.